

Health Canada’s Cannabis License Process (per Health Canada’s Application Guide)

Health Canada Processing Stage	Description of Application Process Stage
The Facility Build Out	The facility is fully built out to meet Health Canada’s Good Processing Practices (Part 5 of the Cannabis Regulations) and the facility security equipment is installed in good working order.
Preparation of Application and supporting documentation: ready for CTLS filing.	Drafting the License application with accompanying documents including the pre-licensing Quality Assurance Report (QAR), SOPS for equipment cleaning and commissioning, cleaning and sanitization and all other documentation including the Floor Plan layout with inputs from the technical team, architect, security of premises (Vault, Cameras and perimeter fence), site organizational report, record keeping software, pest control management plan, and all other documentation ready for the Cannabis Tracking and Licensing System (“CTLS”) filing.
The creation CTLS account with Health Canada by the Corporation, including key personnel.	Filing all the above documents with Health Canada’s Cannabis Tracking and Licensing System (“CTLS”) used for filing documents with the application listed above. Each Officer, Director or key personnel described in the Cannabis Regulations will require to file their security clearance through the CTLS.
The site evidence package submission.	The Applicant delivers the site evidence package comprising a video walk through of the premises (without equipment) as well evidence that the security equipment is fully functional. This will be filed with Health Canada 10 working days after the filing of Applicant’s documentation as described above.
Application Screening by Health Canada	During the screening each section of the application with accompanying documentaton submission is assessed by Health Canada in detail to determine if the submission is complete and sufficient to comply with the requirements of <i>Cannabis Regulations</i> . Health Canada will issue further information requests during this time.
Issuance of Production License (in the case of std and micro processing licenses)	After the successful pre-license screening an initial license is issued by Health Canada for cultivation approximately 100 business days or less after filing date.
Full Sales License-	After at least one crop produced, processed and tested to the satisfaction of Health Canada, the License to sell License will be issued.